

# Frequently Asked Questions: Hosting the Fishmobile

Phillips Wharf Environmental Center  
brings the Chesapeake to you!



## Where's the best place to put the fishmobile?

The Fishmobile needs a flat, 30ft x 15ft space. Grass is fine, as long as it is well draining in the event of rain. Please place the Fishmobile away from any curbs, otherwise our entry stairs will not be able to properly deploy.

If the Fishmobile is positioned next to a curb, the entrance/exit will need to be placed on the street side of the road or parking lot. Also, please allow a generous amount of space for guests to safely enter and exit the Fishmobile from both doors.

Think carefully about other foot and vehicular traffic. For example: *will it block school traffic? Will it block delivery vehicles or trash trucks? Will it be in the bus lane?*

## What needs to be done when the fishmobile arrives?

Please have someone direct our Fishmobile to your desired location upon arrival, which will be at least one hour before your reserved time. Advanced instructions on parking logistics are greatly appreciated and this is especially important in an urban area. We will need access to an electrical outlet immediately upon arrival.

## We don't have a dedicated 110V outlet available—What can we do?

If electricity is not available—and with 48-hours' notice—we can bring a generator at an additional fee of \$50.

## Do we need to provide extension cords?

We will bring a 150-foot extension cord to hook up to your dedicated 110V electric outlet. With advanced notice, we can provide additional extension cords.

## Is the Fishmobile handicap-accessible?

The Fishmobile is handicap-accessible! We have a lift for wheelchairs, but the entry stairs must be rolled off first. We would love to accommodate your disabled guests, but it helps if you let us know ahead of time and give us a few minutes to set up the lift.

### Hosting the Fishmobile At-a-Glance:

**RESERVE NOW:** Available April – November. Please reserve at least two months in advance. A \$100 deposit is required at time of reservation.

Contact [fishmobile@phillipswharf.org](mailto:fishmobile@phillipswharf.org)

**ELECTRICITY:** Use of one dedicated 110V electric outlet, accessible to the outdoors. If no outlet is available, there is an additional \$50 charge for the use of our generator.

**SPACE:** A 30ft x 15ft outdoor, flat space is needed for the Fishmobile, with no curbs.

**TIME:** Please allow one hour before and one hour after your reserved time for setup and breakdown of the Fishmobile. This time is not included in the event length.

**COST:** The cost of the Fishmobile depends on the length of time of the event and the distance traveled to the event.

\$450 for 2 hour event  
\$500 for 3 hour event  
\$550 for 4 hour event  
\$650 for 5 hour event  
\$800 for 6 hour event  
\$1000 for 8 hour event

Within Talbot County, a 2 hour minimum is required and there is no travel fee. Outside Talbot County, a 3 hour minimum is required and travel is an additional \$75/hour.

### Who monitors the Fishmobile while it's here?

Phillips Wharf will staff the Fishmobile up to eight hours per day. Please be responsible for the logistics of your own event, for example, who goes on the Fishmobile, and at what time. Keep us in the loop about this info. For example, 15 people at one time can fit on the Fishmobile comfortably, and the typical visitor will spend 10-15 minutes on board.

### Does the Fishmobile have heat or air conditioning?

The Fishmobile is not climate controlled, which is why it is only available April–November.

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### How do we reserve the Fishmobile?

**DEPOSIT/RESERVATIONS:** Contact us at [fishmobile@phillipswharf.org](mailto:fishmobile@phillipswharf.org) or use our Google Form (<https://forms.gle/8Mx52m2er15NPid69>) to request dates. Once your date has been reserved, a deposit of \$50 is required within two weeks to hold the date. You will be sent a contract to sign, which also needs to be returned within two weeks. This timeframe may be extended in special situations, especially if you are a public school processing the payment and liabilities through your county school system.

**PRICING:** Cost for the Fishmobile is as follows;

**\$450 for 2 hour event**  
**\$500 for 3 hour event**  
**\$550 for 4 hour event**  
**\$650 for 5 hour event**  
**\$800 for 6 hour event**  
**\$1000 for 8 hour event**

A 2 hour minimum is required within Talbot County and there are no additional travel fees. For events outside Talbot County, a 3 hour minimum is required and travel is an additional \$75 per hour.

**TIME OF PAYMENT:** The full price is due 2 weeks before the date of service. Please mail your check, made out to “Phillips Wharf Environmental Center,” to: P.O. Box 3117, Easton, MD 21601. If credit card payment is needed, a PayPal invoice will be e-mailed to you.

**CANCELLATIONS:** If we are required to cancel the program for any reason not your fault, such as for COVID-19 safety protocols, fees paid will be refunded in full if we have at least 2 weeks notice. If you choose to cancel with less than 7 days prior than the scheduled program, any funds paid, less a processing fee, will be refunded only if we are able to fill your reserved time slot with another program. The processing fee is the lesser of \$100 or 10% of the program. If we fail to begin the program for any reason beyond our control, the program will be rescheduled. Phillips Wharf Environmental Center, Inc. cannot be responsible for extraordinary occurrences beyond our control that may interfere with your scheduled program.

***We look forward to working with you!***

**Phillips Wharf Environmental Center**

For more information,

please contact us by email at:

[fishmobile@phillipswharf.org](mailto:fishmobile@phillipswharf.org)

or contact our office at 410-886-9200.